

REQUEST FOR PROPOSALS
CATERING SERVICES FOR CONCORD 101
GRADUATION BANQUET

City of Concord will hold the annual Concord 101 Graduation Banquet on **Tuesday, November 29, 2011** at the **Fire Station 9 Community Room (1020 Ivey Cline Dr)**. The City is therefore soliciting proposals/quotations for catering services for this event.

The banquet will begin at 6:00 p.m. and continue until approximately 8:00 p.m. Approximately 50 people will be in attendance.

Please propose a menu including entrée (including vegetarian option), sides, bread/rolls, salad, dessert, and beverages such as tea/lemonade/water. Include total cost, cost per person, and applicable taxes/fees in your proposal. Cost should include all service items, utensils, etc. (please describe what you will use).

You may include any references you may have about your experience with catering for similar events.

Please send **two (2) copies**, of your proposal/quotation **NO LATER THAN FRIDAY, October 21, 2011 at 5:00 p.m.** to:

**City of Concord
City Manager's Office
ATTN: Peter Franzese
PO Box 308
Concord, NC 28026**

Please include your Company's Federal Taxpayer I.D. number on your quotation for payment purposes.

Catering RFP's sent to:

**Angie's Kitchen
Chef Jeff & Co.
Fruitful Catering
Magnolia's Catering
Punchy's Diner
R&R Barbeque
Union Street Bistro Catering & Events
Wayside Family Restaurant**