



Bureau of Justice  
2012 Justice Assistance Grant Application  
J.A.G

For

Concord Police Department  
City of Concord, NC

Kannapolis Police Department  
City of Kannapolis, NC

Cabarrus County Sheriff Department  
Cabarrus County, NC

Prepared by  
Captain Betty M. Crump  
Concord Police Department

April 2012

## Table of Contents

Standard Form 424 (Copy)

### Program Narratives

- Concord Police Department
- Kannapolis Police Department
- Cabarrus County Sheriff Department

### Budgets and Budget Narratives

- Concord Police Department
- Kannapolis Police Department
- Cabarrus County Sheriff Department

Review Narrative

Abstract Narrative

Memorandum of Understanding (Copy)

**Application for Federal Assistance SF-424**

Version 02

\*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\*2. Type of Application

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s)

\*Other (Specify)  
\_\_\_\_\_

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

\*5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\*a. Legal Name: City of Concord

\*b. Employer/Taxpayer Identification Number (EIN/TIN):  
56-60001207

\*c. Organizational DUNS:  
079067484

**d. Address:**

\*Street 1: 26 Union Street S.  
Street 2: \_\_\_\_\_  
\*City: Concord  
County: Cabarrus  
\*State: NC  
Province: \_\_\_\_\_  
\*Country: United States of America  
\*Zip / Postal Code 28025

**e. Organizational Unit:**

Department Name:  
Concord Police Department

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. \*First Name: Guy  
Middle Name: Hoover  
\*Last Name: Smith  
Suffix: \_\_\_\_\_

Title: Chief of Police

Organizational Affiliation:

\*Telephone Number: 704-920-5007

Fax Number: 704-788-9313

\*Email: smithg@concordnc.gov

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

C. City or Township Government

Type of Applicant 3: Select Applicant Type:

B. County Government

\*Other (Specify)

**\*10 Name of Federal Agency:**

Department of Justice

**11. Catalog of Federal Domestic Assistance Number:**

16.738 \_\_\_\_\_

CFDA Title:

FY2012 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Allocation Grant Program \_\_\_\_\_

**\*12 Funding Opportunity Number:**

BJA-2012- Unknown \_\_\_\_\_

\*Title:

FY 2012 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Program \_\_\_\_\_

**13. Competition Identification Number:**

N/A \_\_\_\_\_

Title:

N/A \_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Concord, City of Kannapolis and Cabarrus County of North Carolina

**\*15. Descriptive Title of Applicant's Project:**

\$13,094.00 - Concord Police Department will use JAG funds to purchase (2) In-Car Cameras.

\$10,358.00 - Kannapolis Police Department will use JAG funds to purchase (7) High Visibility Light Bars and Accessories.

\$4139.00 - Cabarrus County Sheriff Department will use JAG funds to purchase (16) Cold Weather Rains Suits for Special Response Team.

**Application for Federal Assistance SF-424** Version 02

**16. Congressional Districts Of:**  
\*a. Applicant: NC8th \*b. Program/Project: NC8th

**17. Proposed Project:**  
\*a. Start Date: July 1, 2012 \*b. End Date: June 30, 2016

**18. Estimated Funding (\$):**

*a. Federal	\$27,591.00
*b. Applicant	_____
*c. State	_____
*d. Local	_____
*e. Other	_____
*f. Program Income	_____
*g. TOTAL	\$27,591.00

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**  
 a. This application was made available to the State under the Executive Order 12372 Process for review on \_\_\_\_\_  
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
 c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**  
 Yes  No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)  
 \*\* I AGREE  
\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

**Authorized Representative:**

Prefix: Mr. \*First Name: William  
Middle Name: Brian  
\*Last Name: Hiatt  
Suffix: \_\_\_\_\_

\*Title: City Manager

\*Telephone Number: 704-920-5201 Fax Number: 704-786-7068

\* Email: hiattb@concordnc.gov

\*Signature of Authorized Representative: *William Brian Hiatt* \*Date Signed: 5/11/2012



**Application for Federal Assistance SF-424**

Version 02

**\*Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

**Program Narrative**

Concord Police Department, City of Concord is the fiscal applicant agency for JAG allocations due to Concord Police Department, Kannapolis Police Department and Cabarrus County Sheriff Department. The total amount allocated is \$27,591.00.

Cabarrus County, is requesting 15 percent (\$2,311.00) from Concord Police Department's allocation of (\$15,405.00), and 15 percent (\$1,828.00) from Kannapolis Police Department's allocation of (\$12,186.00). These amounts are outlined in the Memorandum of Understanding.

As the fiscal agency, drawdowns and grant expenditures will be handled by the City of Concord Finance Department. Finance has separate accounts for grant revenue and grant expenses. Reporting will be consistent and made within the BJA Performance Measurement Tool and the Accountability and Transparency Act. Financial reports will be made as required within (10) calendar days after the end of each calendar quarter as required by the Accountability and Transparency Act. The City of Concord Finance Department has experience and a strong track record in grant management. A qualified employee is designated as financial grant manager.

**Concord Police Department - \$15,405.00 (\$2311.00 to Cabarrus County Sheriff Department)**

**Project # 1 - In-Car Camera Project – \$13, 094.00**

The City of Concord is located in a fast growing metropolitan statistical area, Charlotte, North Carolina. In the past ten years the city's constant population increased from 55,077 to 79,066 and continues to grow at a steady rate. To meet service demands, Concord Police Department has hired officers to maintain an appropriate level of police strength. However, hiring of officers and providing needed equipment rarely happens

simultaneously, this often places law enforcement officers and their agencies at a disadvantage. Due to the population growth and overflow from Charlotte and surrounding areas, vehicle stops pose an ever increasing danger to officers. Needed equipment such as in-car cameras are used to enhance officer safety, officer accountability, reduce liability, train and corroborate court testimony. Therefore, Concord Police Department will use \$13,094.00 of JAG funds to purchase in-car cameras with removable hard drives to equip (3) three patrol vehicles with same. Any over costs will be covered by local funds as listed in the budget section of this application.

*BJA Objectives and Performance Measurements (Applicable BJA Purpose Area Planning, Evaluation and Technology)*

The goal of this project is to purchase (3) in-car cameras with JAG funds to install in (3) police vehicles to increase officer safety, reduce liability against citizen complaints, corroborate court testimony and increase conviction rates, and for training purposes. The project will be evaluated by tracking number of officer safety-related vehicle stops, number of citizens' complaints mitigated by videos produced by in-car camera, number of court cases supported by in-car camera video, and number of in-car camera videos used for training purpose and by surveying employees utilizing the equipment to determine improvement in job efficiency and equipment quality.

*Project Timeline*

Within (30) thirty days of receiving funds,

- 1) Obtain vendor quotes, submit order for purchase approval.
- 2) Upon receipt of purchase order approval, place order for (3) in-car cameras.
- 3) Upon receipt of equipment, install equipment within 60 days.
- 4) Survey employees utilizing equipment within 6 months of installation
- 5) Collect, compile and report performance indicators.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
FY 2012 Local Solicitation  
Applicant: City of Concord, Concord Police Department, Concord, NC  
Attachment – Program Narrative

**Kannapolis Police Department - \$12, 186.00 (\$1,828 to Cabarrus Sheriff Department)**

**Project #1 – High Visibility Light Bars Project - \$10,358.00**

The Kannapolis Police Department is applying for a grant in the amount of \$10,358.00 from Justice Assistance Grant program. The objective of this project is to continue the process of high visibility light-bar deployment on marked police vehicles deployed in field and communities by the Kannapolis Police Department. This will provide officers with higher visibility and increase officer safety while enforcing motor vehicle laws and conducting vehicle stops within the community.

The Kannapolis Police Department regularly meets with various community groups and neighborhood watch organizations within our jurisdiction. Consistently speeding and other traffic related complaints are high on the list of concerns expressed by these groups. The Kannapolis Police Department favors the use of high visibility light-bars on marked vehicles because they allow the officer to be seen in the neighborhoods when taking enforcement actions and increases officer safety.

*Activity Area; Equipment/Supplies, BJA Objectives and Performance Measurements*

The program will be evaluated in two ways. The purchase and deployment of described units will be considered the first measure of meeting the objectives of the grant. The second measure will be an analysis of the increased visibility achieved by the deployment and a comparison of any differences in between those officers with these units and those without.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
FY 2012 Local Solicitation  
Applicant: City of Concord, Concord Police Department, Concord, NC  
Attachment – Program Narrative

### *Performance Measures*

Amount of funds expended on equipment and/or supplies.

Types of equipment purchased with JAG funds.

Number of units that directly benefited from equipment purchased with JAG funds.

Percent of officers who reported a desired change in job performance as a result of equipment purchased with JAG funds.

### *Project Timeline*

This objective will be accomplished by achieving the following goals and timelines:

1. Obtain equipment quote vendors – June, 2012
2. Submission of Project Ordinance to the Kannapolis City Council for approval – Upon approval of grant funding;
3. Submit Purchase Order for equipment – within 30 days of receipt of funds;
4. Installation and deployment of units – Immediately upon receipt of equipment;
5. Funds will be expended in full within 30 days of the delivery of the equipment.

The purchase and deployment of described units will be considered the first measure of meeting the objectives of the grant.

Funds will be deposited in a special account that is separate from City funds as well as other State and Federal funding accounts. This will allow for the detailed and accurate accounting of all draw-downs and grant expenditures. This requirement will be included in the Project Ordinance adopted by the City of Kannapolis.

### **Cabarrus County Sheriff Department**

#### **Project #1 – Special Equipment Project - \$4,139.00**

As an agency in a disparate jurisdiction, Cabarrus County Sheriff Department will receive shared - Justice Assistance Grant funds from Concord and Kannapolis Police Departments. The 2012 funding will be used to support the purchase of special equipment

to support and enhance current operations. The objective of this project is to provide protection to Special Response Team members against adverse weather conditions, particularly rain. Often, the team trains and receives call outs during inclement weather. Such incidents tend to last for long periods of time, and the team is expected to remain in place and on post regardless of weather conditions. Many times weather conditions are cold and wet. These suits will help to keep members dry and warm during inclement weather conditions.

*Activity Area: Equipment and Supplies - BJA Objectives and Performance Measurements*

Amount of funds expended on equipment and/or supplies.

Types of equipment purchased with JAG funds.

Number of units that directly benefited from equipment purchased with JAG funds.

*Project Timeline*

This objective will be accomplished by achieving the following goals and timelines:

1. Obtain equipment quote vendors – June, 2012
2. Submission of Project Ordinance to the Cabarrus County Commissioners for approval – Upon approval of grant funding;
3. Submit Purchase Order for equipment – within 30 days of receipt of funds;
4. Issue equipment to unit immediately upon receipt of equipment;
5. Funds will be expended in full within 30 days of the delivery of the equipment.

**JAG Project Identifiers**

Computer Hardware/Software  
Equipment – General  
Equipment – Tactical  
Equipment – Video/Audio Recording  
Officer Safety

**Budget Narrative**

Concord Police Department, Kannapolis Police Department and Cabarrus County Sheriff Department will use Justice Assistance Grant funds to purchase, install and utilize technological equipment to improve or enhance job efficiency and/or system improvements, and to purchase protective equipment for Special Response Team. Any over costs will be covered by respective local funds.

No portion of JAG funds will be used to pay for administrative costs. Concord Police Department, as the fiscal agency will work with City of Concord Finance Department to administer and manage the grant funds. Budget Details are outlined below.

**Budget Detail Worksheet**

- A. Personnel** – N/A
- B. Fringe Benefits** – N/A
- C. Travel** – N/A
- D. Equipment** –

<b>Concord Police Department \$13,094.00</b>	<b>Item Type</b>	<b>Quantity</b>	<b>Total</b>
	In-Car Cameras	3@ \$6200.00 ea.	\$18,600.00
<b>Concord Police Department cont'd</b>			
	Non-federal Amount (local)	\$5506.00.	Total Project Costs
	Federal Request	\$13,094.00	\$18,600.00

<b>Kannapolis Police Department \$71, 913.00</b>	<b>Item Type</b>	<b>Quantity</b>	<b>Total</b>
	High Visibility Light Bars	7@ \$1,275.00 ea.	\$8,925.00
	Siren/Switch Plate Combo	7@ 313.55 ea.	\$2,194.85
	Console Face Plates	7@ 40.00 ea.	\$280.00
	Installation	7 @ \$160.00 ea.	\$1,120.00
	Non-Federal Amount (local)	\$2,161.00	Total Project Costs
	Federal Request	\$10, 358.00	\$12,519.85

Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
 FY 2012 Local Solicitation  
 Applicant: City of Concord, Concord Police Department, Concord, NC  
 Attachment - Budget and Budget Narrative

<b>Cabarrus Sheriff Department \$4,139.00</b>	<b>Item Type</b>	<b>Quantity</b>	<b>Total</b>
<b>From CPD – \$2311.00 From KPD - \$1,828.00</b>	Cold Weather Rain Suits	17@ \$249.53. ea.	\$4,242.01
	Non-Federal Amount (local)	\$103.01	Total Project Costs
<b>Total - \$4,139.00</b>	Federal Request	\$4139.00	\$4242.01

- E. Supplies – N/A**
- F. Construction – N/A**
- G. Consultants/Contracts – N/A**
- H. Other Costs –N/A**
- I. Indirect Costs – N/A**

**Budget Summary-** When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

**Budget Category Amount**

- A. Personnel** 0
- B. Fringe Benefits** 0
- C. Travel** 0
- D. Equipment** \$35,361.86
- E. Supplies** 0
- F. Construction** 0
- G. Consultants/Contracts** 0
- H. Other** 0
- Total Direct Costs** 0
- I. Indirect Costs**
- TOTAL PROJECT COSTS** \$35,361.86
- Federal Request** \$27,591.00
- Non-Federal Amount (local)** \$7,770.86

Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
FY 2012 Local Solicitation  
Applicant: City of Concord, Concord Police Department, Concord, NC  
Attachment - Review

## **Review Narrative**

This JAG application was presented and reviewed by City of Concord Council on April 13, 2012. The JAG application was made available for public comment on City of Concord website and sent out to organized neighborhood presidents under the City of Concord Neighborhood Program.

Concord Police Department is part of a disparate jurisdiction; City of Kannapolis and Cabarrus County are in agreement with the said allocation amounts. Concord Police Department (City of Concord) will act as the fiscal agency. This is stated in the Memorandum of Understanding.

## **Abstract**

The name of applicant is Concord Police Department, City of Concord, North Carolina. Project titles are as follows,

### **In-Car Camera Project, Concord Police Department**

The goal of this project is to purchase (3) in-car cameras with JAG funds to install in (3) police vehicles to increase officer safety, reduce liability against citizen complaints, corroborate court testimony and increase conviction rates, and for training purposes.

Strategies are to purchase, assign and install equipment in a timely manner to increase job effectiveness and efficiency and improve technological equipment.

### **Higher Visibility Light Bars Project, Kannapolis Department**

The objective of this project is to continue the process of high visibility light-bar deployment on marked police vehicles deployed in field and communities by the Kannapolis Police Department. This will provide officers with higher visibility and increase officer safety while enforcing motor vehicle laws and conducting vehicle stops within the community. Strategies are to purchase, assign and install equipment in a timely manner to increase job effectiveness and increase officer safety.

### **Special Equipment Project, Cabarrus County Sheriff Department**

The goal of this project is to purchase (16) cold weather rain suits to provide protection to Cabarrus County Sheriff's Office Special Response Team against inclement weather while on call outs. Strategies are to purchase and issue equipment in a timely manner that provides protection to team members.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
FY 2012 Local Solicitation  
Applicant: City of Concord, Concord Police Department, Concord, NC  
Memorandum of Understanding Agreement

**The State of North Carolina**

**City Clerk**  
**Contract No. \_\_\_\_\_**

**County of Cabarrus**

**Interlocal Agreement**

Between the City of Concord, North Carolina, City of Kannapolis, North Carolina and  
County of Cabarrus, North Carolina

**Direct Justice Assistance Grant (JAG) Program Award**

This Agreement is made and entered into this day 1<sup>st</sup> of May, 2012, by and between The COUNTY of CABARRUS, acting by and through its governing body, the County Commissioners Court, hereinafter referred to as COUNTY, and the City of CONCORD and City of KANNAPOLIS, State of North Carolina, acting by and through their governing bodies, the City Councils, hereinafter referred to as CITIES, both of CABARRUS County, State of North Carolina, witnesseth:

**WHEREAS**, this Agreement is made under the authority of Sections 160A-460, et seq. of North Carolina General Statutes: and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from legally available to that party: and

**WHEREAS**, Concord Police Department (City of CONCORD) is the fiscal agency and

**WHEREAS**, the CITIES agree to provide the COUNTY \$4139.00 from the JAG Award for (16) Cold Weather Rain Suits for Special Response Team.

**WHEREAS**, the CITIES and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOWTHEREFORE, the COUNTY and CITIES agree as follows:

Section 1.

CITIES agree to pay COUNTY a total of \$4139.00 of JAG funds. The breakdown of payment is as follows, CITY of CONCORD agrees to pay COUNTY \$2311.00 of its \$15,405.00 and CITY OF KANNAPOLIS agrees to pay COUNTY \$1,828.00 of its \$12,186.00.

Section 2.

COUNTY agrees to use \$4139.00 for (16) Cold Weather Rain Suits for Special Response Team.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by 153A-435 Liability Insurance; damage suits against a county involving governmental functions.

Section 4.

Nothing in performance of this Agreement shall impose any liability for claims against CITIES other than claims for which liability may be imposed by 160A-485 Waiver of Immunity Through Insurance Purchase.

Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF CONCORD

  
City Manager

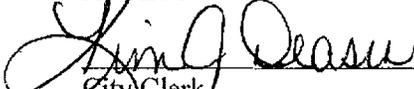
CITY of KANNAPOLIS

  
City Manager

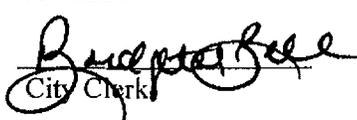
COUNTY OF CABARRUS

  
County Manager

ATTEST:

  
City Clerk

ATTEST:

  
City Clerk

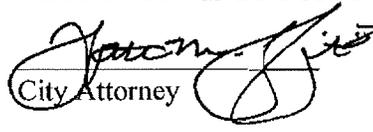
ATTEST:

  
County Clerk

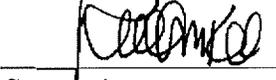
APPROVED AS TO FORM:

  
City Attorney

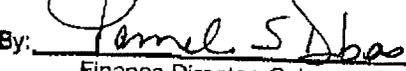
APPROVED AS TO FORM:

  
City Attorney

APPROVED AS TO FORM:

  
County Attorney

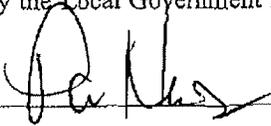
This instrument has been pre-audited in the manner Required by the Local Government Budget and Fiscal Control Act.

By:   
Finance Director, Cabarrus County, NC

Date: 5/2/12

**APPROVAL BY CITY FINANCE OFFICER**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

*Signature*  \_\_\_\_\_