

SPECIAL REVENUE FUNDS

OVERVIEW: Special Revenue Funds are funds that are used or required to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include the Municipal Service District, HOME Consortium - Administration and Projects 2015, Community Development Block Grant (CDBG) – Administration and Projects 2015, Section 8 Housing Choice Voucher Program, and the Additional \$5 Vehicle Tax for Public Transit.

FUNDS:

Municipal Service District: The Municipal Service District serves as a pass-through agent for taxes levied on behalf of and remitted to the Concord Downtown Redevelopment Corporation for use in the promotion and improvement of the City's downtown area. Additional information regarding the Municipal Service District may be obtained by contacting Pam Hinson, Director of Finance, at (704) 920-5220 or via email at hinsonp@concordnc.gov.

Section 8 Housing Choice Voucher Program: The Section 8 Housing Choice Voucher Program is responsible for assisting low-income families in finding affordable and decent housing in the private rental market. Additional information regarding the Voucher Program may be obtained by contacting Angela Graham, Director of Public Housing, at (704) 788-1139 or via email at grahamaj@concordnc.gov.

Community Development Block Grant (CDBG) – Administration and Projects 2015: The CDBG – Administration and Project Department is responsible for administering and outlining Federal community development monies designated for serving low to moderate-income areas of the City. Funds are granted through the U.S. Department of Housing and Urban Development. Additional information regarding Community Development Block Grants may be obtained by contacting Margaret Pearson, Planning & Neighborhood Development Director, at (704) 920-5151 or via email at pearsonm@concordnc.gov.

HOME Consortium - Administration and Projects 2015: The Cabarrus, Iredell, and Rowan HOME Consortium was established in 1996 as an entitlement area to receive HOME Investment Partnership funds through the U.S. Department of Housing and Urban Development. The HOME program allows participating jurisdictions to address affordable housing issues through renovations of existing homes and by constructing new units. The Consortium members include the counties of Cabarrus, Iredell, and Rowan, the towns of Davidson and Mooresville, and the cities of Concord, Kannapolis, Salisbury, and Statesville. The City of Concord serves as the lead entity. Additional information regarding the HOME Consortium Department may be obtained by contacting Margaret Pearson, Planning & Neighborhood Development Director, at (704) 920-5151 or via email at pearsonm@concordnc.gov.

Additional \$5 Vehicle Tax for Public Transit: The \$5 Vehicle Tax for Public Transit Fund serves as a pass-through agent for annual vehicle license taxes approved by the City of Concord under G.S. 105-561. The purpose of this tax is to raise revenue for capital and operating expenses associated with operation of the Concord-Kannapolis Rider Public Transit System. This special revenue fund accounts for the tax revenue and transfer of funds to the City's Public Transit Fund. Additional information regarding the Additional \$5 Vehicle Tax Fund for Public Transit may be obtained by contacting Pam Hinson, Director of Finance, at (704) 920-5220 or via email at hinsonp@concordnc.gov.

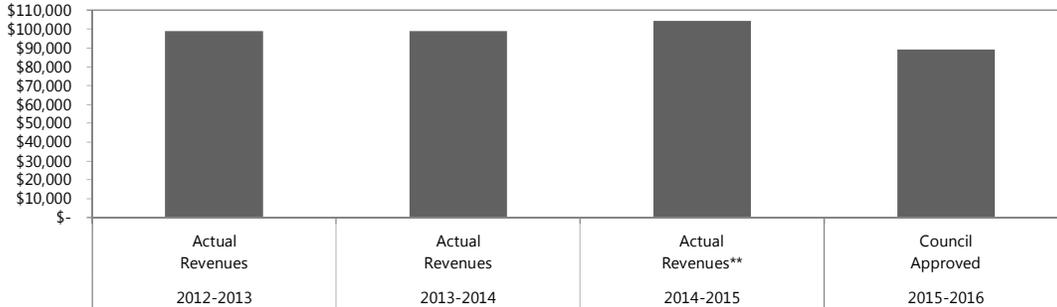
Municipal Service District Revenue

Fund 201

	2012-2013 Actual Revenues	2013-2014 Actual Revenues	2014-2015 Council Approved*	2014-2015 Actual Revenues**	2015-2016 Manager Recommended	2015-2016 Council Approved
Current Levy Collection	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
Total Revenue	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
% budget change		-0.3%		5%		-14%

** as of August 17, 2015

Municipal Service District Revenue Trend



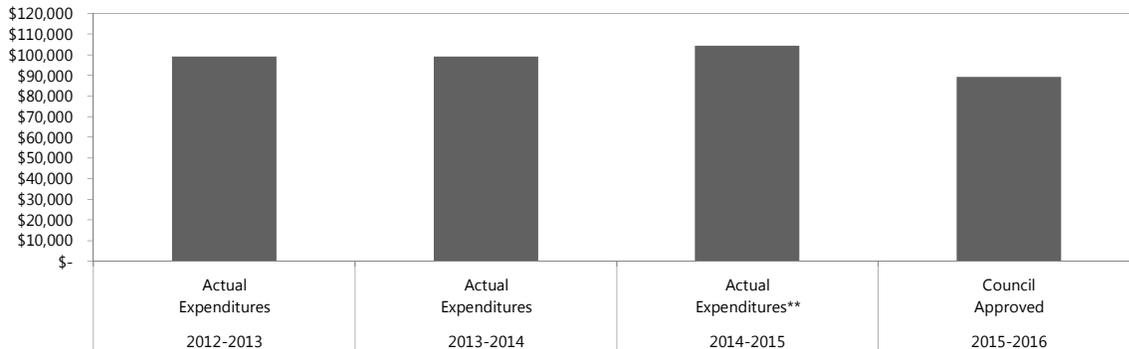
Municipal Service District Expenditures

	2012-2013 Actual Expenditures	2013-2014 Actual Expenditures	2014-2015 Council Approved*	2014-2015 Actual Expenditures**	2015-2016 Manager Recommended	2015-2016 Council Approved
Concord Downtown Development Corp.	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
Total Expenditures	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
% budget change	22%	-0.3%		5%		-14%

* as amended

**as of August 17, 2015

Municipal Service District Expenditure Trend



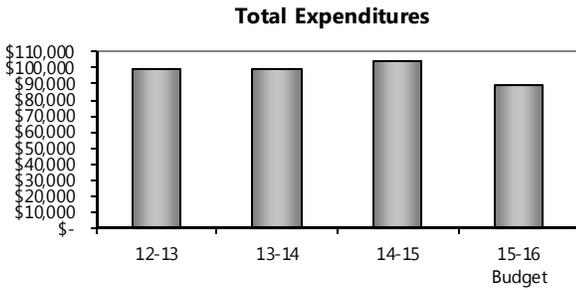
MUNICIPAL SERVICE DISTRICT

MISSION: N/A

PROGRAM LOCATOR:

Fund: Municipal Service District
Functional Area: Municipal Service District
Department: **Municipal Service District**

BUDGET & PERFORMANCE HIGHLIGHTS:



MAJOR SERVICE(S) PROVIDED:

- Budget serves as a Special Revenue Fund pass through agent for the Concord Downtown Development Corporation.

FY 2014-15 MAJOR ACCOMPLISHMENTS:

- N/A

BUDGET SUMMARY:

Cost Center #: 5000	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenditures	Actual Expenditures	Council Approved*	Actual Expenditures**	Manager Recommended	Council Approved
Operations	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
Total Expenditures	\$ 99,263	\$ 99,007	\$ 103,290	\$ 104,399	\$ 89,240	\$ 89,240
% budget change	22%	-0.3%		5%		-14%

* as amended
 **as of August 17, 2015

FY 2015-16 MAJOR BUDGET CHANGES / NEW REQUESTS /

FOCUS AREAS:

- Maintains a tax rate for the district of \$0.23 per \$100 of valuation.

STEPS / PROGRAMS BEING UNDERTAKEN TO ENHANCE

PERFORMANCE:

- N/A

PERFORMANCE GOALS:

Major Service Area: N/A

Goal: N/A

PERFORMANCE SUMMARY:

- N/A

Section 8 Voucher Program Revenues

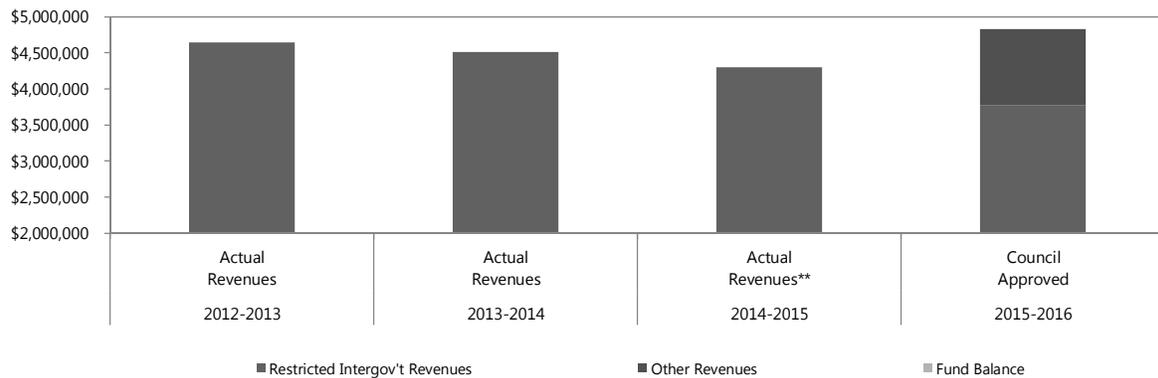
Fund 210

	2012-2013 Actual Revenues	2013-2014 Actual Revenues	2014-2015 Council Approved*	2014-2015 Actual Revenues**	2015-2016 Manager Recommended	2015-2016 Council Approved
Restricted Intergov't Revenues	\$ 4,633,190	\$ 4,514,998	\$ 3,681,167	\$ 4,295,194	\$ 3,768,256	\$ 3,768,256
Fund Balance	\$ -	\$ -	\$ 100,550	\$ -	\$ -	\$ -
Other Revenues	\$ 2,904	\$ -	\$ 1,009,000	\$ -	\$ 1,061,000	\$ 1,061,000
Total Revenue	\$ 4,636,094	\$ 4,514,998	\$ 4,790,717	\$ 4,295,194	\$ 4,829,256	\$ 4,829,256
% budget change	38%	-3%		-5%		1%

* as amended

**as of August 17, 2015

Section 8 Revenue Trend



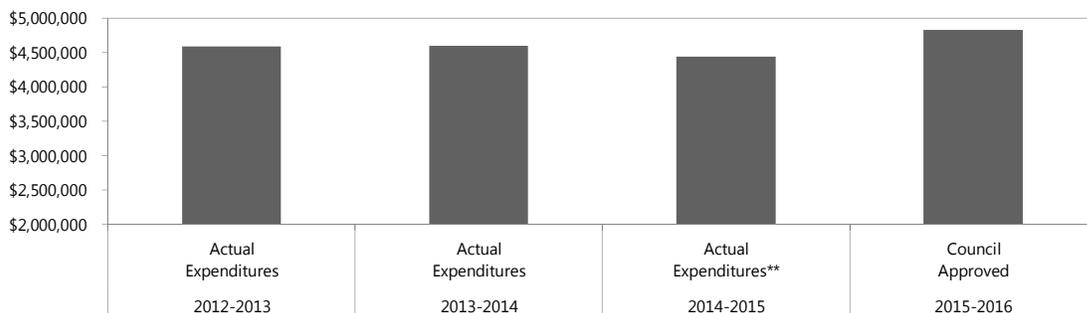
Section 8 Voucher Program Expenditures

	2012-2013 Actual Expenditures	2013-2014 Actual Expenditures	2014-2015 Council Approved*	2014-2015 Actual Expenditures**	2015-2016 Manager Recommended	2015-2016 Council Approved
Section 8 Voucher Program	\$ 4,588,823	\$ 4,596,324	\$ 4,790,717	\$ 4,439,762	\$ 4,829,256	\$ 4,829,256
Total Expenditures	\$ 4,588,823	\$ 4,596,324	\$ 4,790,717	\$ 4,439,762	\$ 4,829,256	\$ 4,829,256
% budget change	13%	0%		-3%		1%

* as amended

**as of August 17, 2015

Section 8 Voucher Program Expenditure Trend



SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

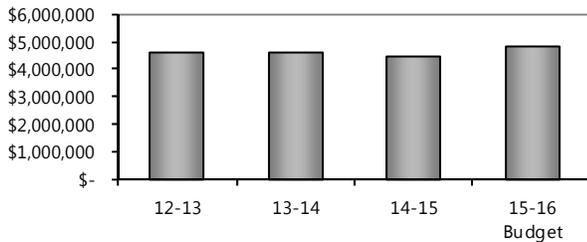
MISSION: The City of Concord Housing Department serves low-income families for whom conventional housing is unaffordable. Our mission is to provide these families with decent, safe, and sanitary housing while supporting their efforts to achieve economic independence and self-sufficiency.

PROGRAM LOCATOR:

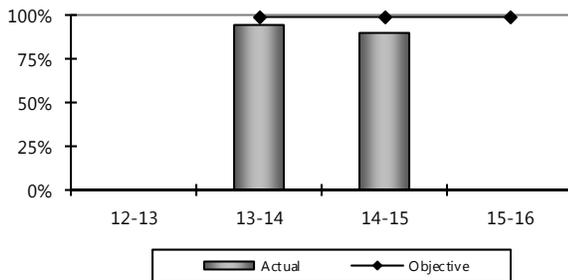
Fund: Voucher Program
Functional Area: Voucher Program
Department: Public Housing
Division: **Vouchers**

BUDGET & PERFORMANCE HIGHLIGHT

Total Expenditures



% Utilization of Units Under Lease



MAJOR SERVICE(S) PROVIDED:

- Decent, safe, sanitary housing for clients
- Family self-sufficiency
- Accounting
- Education

FY 2014-15 MAJOR ACCOMPLISHMENTS:

- Continued to maintain High Performer Status for this program.
- As we continue to promote homeownership and economic independence, we had eight residents graduate from the Family Self-Sufficiency Program this year. Of these eight, five of the graduates were first-time homebuyers.
- The Housing Department has been hosting Landlord Workshops to educate and train landlords on updated HUD rules and regulations.

FY 2015-16 MAJOR BUDGET CHANGES / NEW REQUESTS /

FOCUS AREAS:

- Promote work and self-sufficiency among Public Housing and Section 8 residents.
- Work closely with community partners to research, identify and align resources to assist families on the path to a life of economic independence.
- Encourage self-sufficiency of participant families and assist in the expansion of family opportunities which address educational, socio-economic, recreational, and other human resource needs.

STEPS / PROGRAMS BEING UNDERTAKEN TO ENHANCE

PERFORMANCE:

- Provide decent, safe, and sanitary housing in good repair – in compliance with program uniform physical condition standards – for very- low and low- income families.
- Promote fair housing and the opportunity for very low-income and low-income families of all races, ethnicities, national origins, religions, ethnic backgrounds, and with all types of disabilities, to participate in the Housing Choice Voucher program and its services.
- Attain and maintain a high level of standards and professionalism in day-to-day management of all program components.
- Continue to provide education on policies and procedures through semiannual landlord workshops.

PERFORMANCE GOALS:

Major Service Area: Decent, Safe, and Sanitary Housing

Goal: To provide high quality housing to residents/clients in order to obtain a safe and enjoyable living environment.

Major Service Area: Family Self-Sufficiency

Goal: To provide Family Self-Sufficiency support resources to our housing residents in order to promote the ultimate goal of homeownership.

Major Service Area: Accounting

Goal: To provide accurate financial information, in a timely manner, to the City of Concord and the Department of Housing and Urban Development in order to comply with local, state, and federal laws, and governmental accounting and regulatory requirements.

Major Service Area: Education

Goal: To improve on educating landlords/property owners in the Housing Choice Voucher Program through forums and workshops.

Major Service Area: Self-Sufficiency

Goal: To utilize our homeownership program and coordinator to continue to encourage all program participants of the benefits of Self-Sufficiency.

PERFORMANCE SUMMARY:

Major Service Area	Performance Indicator	Measure Type	FY13 Actual	FY14 Actual	FY15 Obj.	FY15 Actual	FY16 Obj.	Benchmark Target
Decent, Safe, and Sanitary Housing	% Utilization of Units under lease based on Voucher Funding	Effectiveness	N/A	95%	99%	90%	99%	99%
Family Self Sufficiency	# of participants in the FSS program	Effectiveness	25	25	25	24	25	25
Education	% of New Landlords attending Landlord Forums/Workshops	Effectiveness	100%	100%	100%	100%	100%	100%

BUDGET SUMMARY:

Cost Center #: 1500						
	2012-2013 Actual Expenditures	2013-2014 Actual Expenditures	2014-2015 Council Approved*	2014-2015 Actual Expenditures**	2015-2016 Manager Recommended	2015-2016 Council Approved
Administration	\$ 295,101	\$ 258,751	\$ 260,507	\$ 224,663	\$ 277,291	\$ 277,291
Housing Assistance Pymts.	\$ 4,258,426	\$ 4,280,503	\$ 4,495,859	\$ 4,136,884	\$ 4,520,859	\$ 4,520,859
Maintenance / Other Expen.	\$ 35,296	\$ 57,071	\$ 34,351	\$ 78,215	\$ 31,106	\$ 31,106
Total Expenditures	\$ 4,588,823	\$ 4,596,324	\$ 4,790,717	\$ 4,439,762	\$ 4,829,256	\$ 4,829,256
% budget change	12.8%	0.2%		-3.4%		1%
* as amended						
**as of August 17, 2015						
Authorized FTE	5.50	4.50	4.70	4.70	4.58	4.58

HOME Consortium Revenues

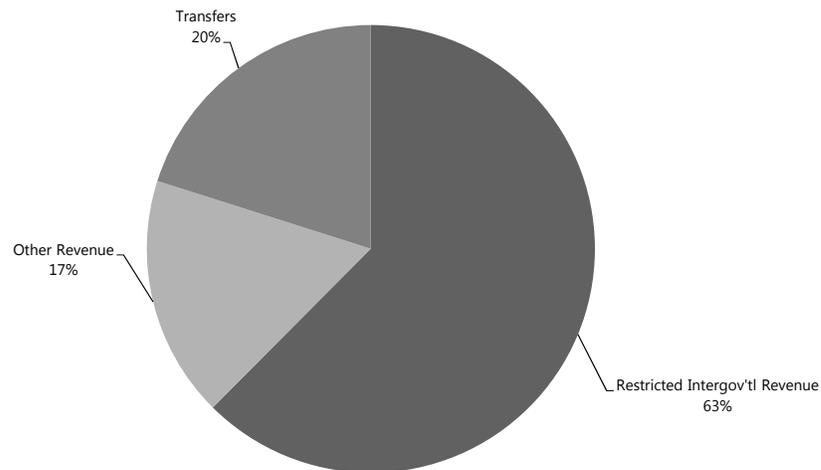
Fund 255

	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Revenues	Actual Revenues	Council Approved*	Actual Revenues**	Manager Recommended	Council Approved
Restricted Intergov'tl Revenue	\$ -	\$ -	\$ 204,328	\$ 77	\$ 173,225	\$ 173,225
Other Revenue	\$ 49,387	\$ 83,099	\$ 86,372	\$ 86,372	\$ 48,331	\$ 48,331
Transfers	\$ 49,483	\$ 49,483	\$ 54,043	\$ 54,043	\$ 55,743	\$ 55,743
Total Revenue	\$ 98,870	\$ 132,582	\$ 344,743	\$ 140,492	\$ 277,299	\$ 277,299
% budget change	-26%	34%		6%		-20%

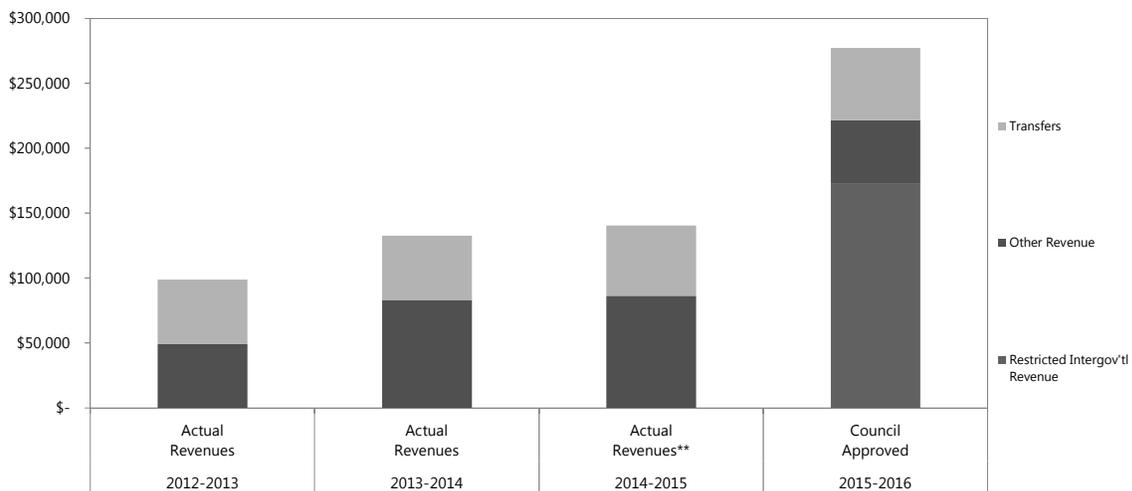
* as amended

**as of August 17, 2015

FY 15-16 HOME Consortium Revenues



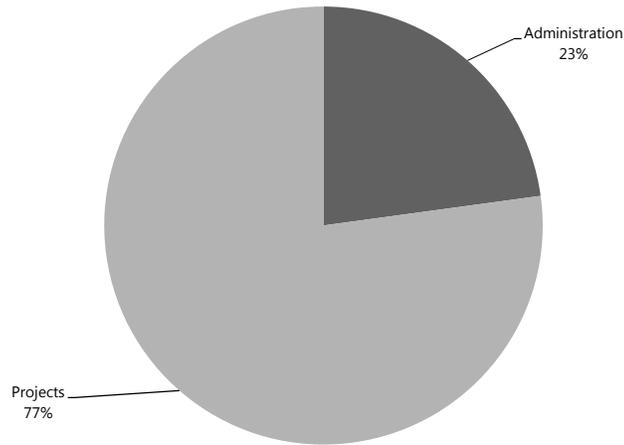
HOME Revenue Trend



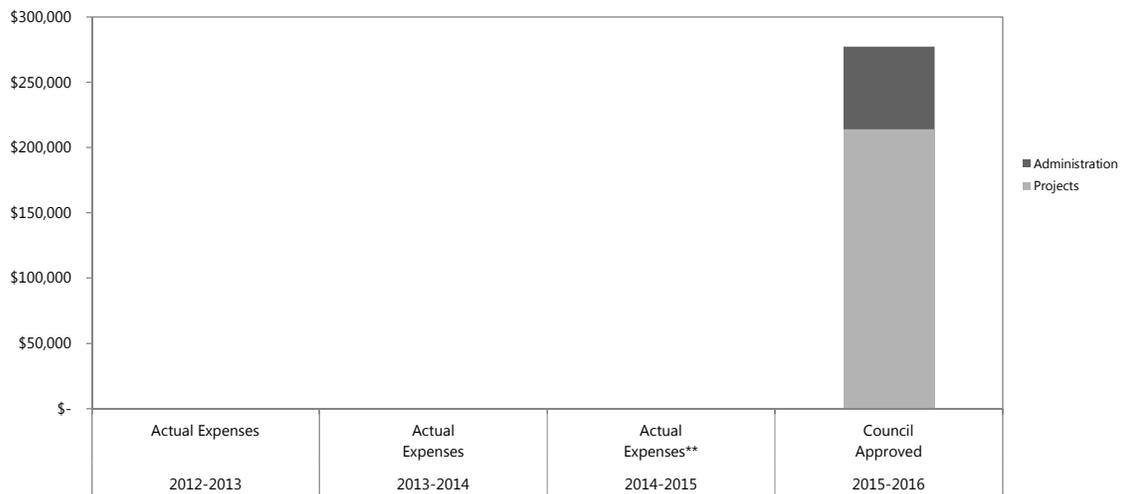
HOME Consortium Expenditures

Budget Unit	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenses	Actual Expenses	Council Approved*	Actual Expenses**	Manager Recommended	Council Approved
Administration	\$ 93	\$ 80	\$ 66,832	\$ 77	\$ 63,306	\$ 63,306
Projects	\$ -	\$ -	\$ 277,911	\$ -	\$ 213,993	\$ 213,993
Total Expenditures	\$ 93	\$ 80	\$ 344,743	\$ 77	\$ 277,299	\$ 277,299
% budget change		-99%		-4%		-20%
* as amended						
**as of August 17, 2015						

FY 15-16 Home Consortium Expenditures



HOME Expenditure Trends



HOME CONSORTIUM

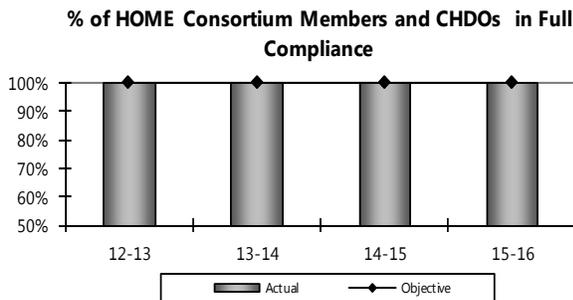
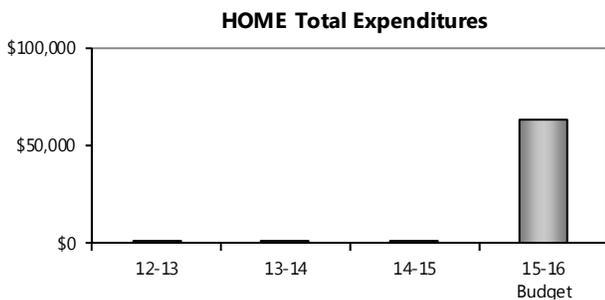
ADMINISTRATION AND PROJECTS 2015

MISSION: The HOME Consortium exists to provide low and moderate-income citizens with major housing rehabilitation, new home construction, and homebuyer assistance to improve their quality of life and enhance the vitality, safety, and attractiveness of neighborhoods.

PROGRAM LOCATOR:

Fund: HOME Consortium 2015
Functional Area: HOME 2015
Department: Planning & Nbhd Services
Division: **HOME Admin. & Projects 2015**

BUDGET & PERFORMANCE HIGHLIGHTS:



MAJOR SERVICE(S) PROVIDED:

- Lead Agency Administration of the Cabarrus / Iredell / Rowan HOME Consortium.
- Down Payment Assistance to Low and Moderate-Income Homebuyers.
- New Construction of Affordable Housing Units.

FY 2014-15 MAJOR ACCOMPLISHMENTS:

- Conducted 1 HOME Consortium meetings/workshops and 10 HOME Consortium monitoring visits.
- Completed new construction of 3 homes in an LMI neighborhood.
- Helped 1 family with down payment assistance for new purchase.
- Completed 4 whole-house rehabilitation projects.
- Achieved satisfactory ratings from HUD in all core areas on program operations.

FY 2015-16 MAJOR BUDGET CHANGES / NEW REQUESTS / FOCUS AREAS:

- Continue efforts to assist with multi-family development and rehabilitation projects.
- Continue partnership with Habitat to build 3-4 additional new homes.
- Continue assistance for families who need whole-house rehabilitation repairs.

STEPS/PROGRAMS BEING UNDERTAKEN TO ENHANCE PERFORMANCE:

- Work in partnership with the Housing Department to complete construction of 1 duplex
- Revise Developer, Owner agreements to coincide with new HOME rule changes.
- Continue training sessions for HOME Consortium members to provide tools to administer HOME projects more efficiently and effectively.
- Continue to provide training opportunities for staff to enhance their administrative skill sets
- Utilize the new reporting system in IDIS to submit the annual Action Plan and CAPER.

PERFORMANCE GOALS:

Major Service Area: Lead Agency Administration

Goal: To provide HOME consortium members and participating CHDO's technical assistance and regular monitoring visits in order to maintain compliance with program regulations.

Major Service Area: Down Payment Assistance

Goal: To offer down payment assistance and homebuyer education in order to provide homeownership opportunities to qualified buyers.

Major Service Area: New Construction

Goal: To construct and sell new affordable single-family homes to provide increased homeownership opportunities to qualified low and moderate income buyers.

PERFORMANCE SUMMARY:

Major Service Area	Performance Indicator	Measure Type	FY13 Actual	FY14 Actual	FY15 Obj.	FY15 Actual	FY16 Obj.	Benchmark Target
Lead Agency Admin.	% of HOME consortium members and participating CHDOs that are in full compliance	Effectiveness	100%	100%	100%	100%	100%	100%
HOME Admin.	% of allowable administrative funds expended	Effectiveness	90%	70%	90%	30%	85%	95%
Home Rehabilitation	# of households assisted with whole house rehabilitation	Workload	5	6	6	4	6	8
Down Payment Assistance	% of homebuyers receiving down payment assistance after completion of homebuyer education classes	Effectiveness	100%	100%	100%	100%	100%	100%

BUDGET SUMMARY:

HOME Administration

Cost Center #: 2560	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenditures	Actual Expenditures	Council Approved*	Actual Expenditures**	Manager Recommended	Council Approved
Personnel Services	\$ -	\$ -	\$ 58,890	\$ -	\$ 60,784	\$ 60,784
Operations	\$ 93	\$ 80	\$ 7,942	\$ 77	\$ 2,522	\$ 2,522
Total Expenditures	\$ 93	\$ 80	\$ 66,832	\$ 77	\$ 63,306	\$ 63,306
% budget change	-99%	-14%		-4%		-5%
* as amended						
**as of August 17, 2015						
Authorized FTE	0.90	1.00	0.90	0.90	0.80	0.80
NOTE: HOME budgets are "project" budgets and remain in use over multiple fiscal years.						

Projects

Cost Center #: 2565	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenditures	Actual Expenditures	Council Approved*	Actual Expenditures**	Manager Recommended	Council Approved
Operations	\$ -	\$ -	\$ 277,911	\$ -	\$ 213,993	\$ 213,993
Total Expenditures	\$ -	\$ -	\$ 277,911	\$ -	\$ 213,993	\$ 213,993
% budget change						-23%
* as amended						
**as of August 17, 2015						
NOTE (1): HOME budgets are "project" budgets and remain in use over multiple fiscal years.						

Additional \$5 Vehicle Tax (Transit) Revenue

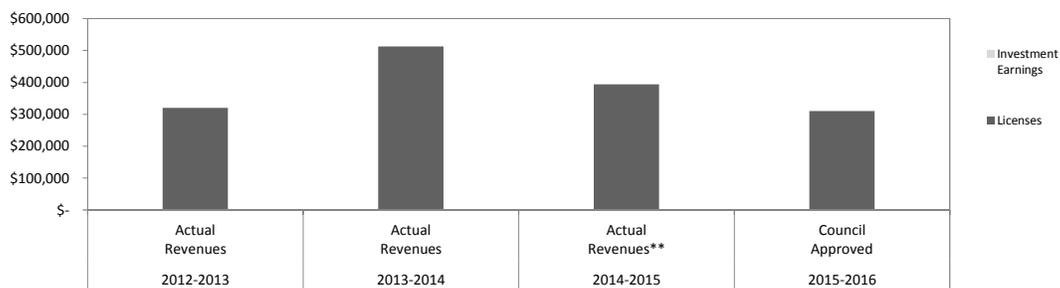
Fund 292

	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Revenues	Actual Revenues	Council Approved*	Actual Revenues**	Manager Recommended	Council Approved
Licenses	\$ 320,241	\$ 512,378	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
Investment Earnings	\$ (138)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 320,103	\$ 512,378	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
% budget change	2%	60%		-23%		-14%

* as amended

** as of August 17, 2015

Additional \$5 Vehicle Tax - Transit Revenue



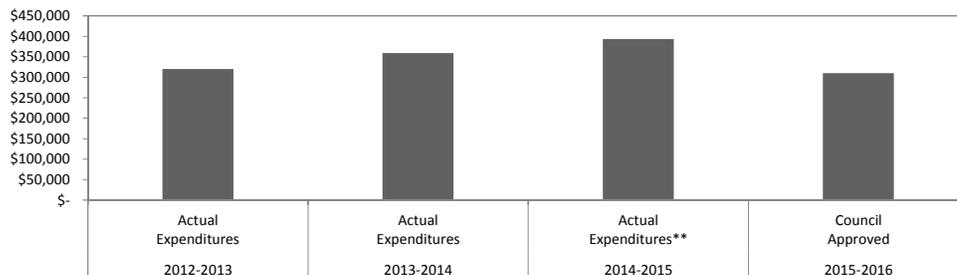
Additional \$5 Vehicle Tax (Transit) Expenditures

	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenditures	Actual Expenditures	Council Approved*	Actual Expenditures**	Manager Recommended	Council Approved
Transfer to Public Transit	\$ 320,103	\$ 358,605	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
Total Expenditures	\$ 320,103	\$ 358,605	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
% budget change	2%	12%		10%		-14%

* as amended

** as of August 17, 2015

Additional \$5 Vehicle Tax - Transit Expenditures



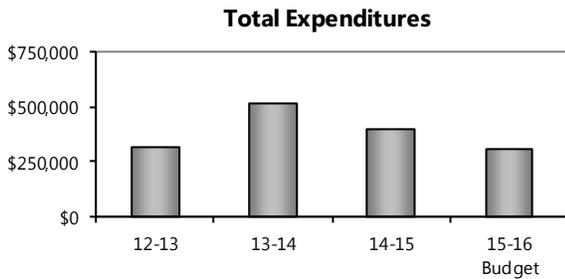
ADDITIONAL \$5 VEHICLE TAX- TRANSIT

MISSION: N/A

PROGRAM LOCATOR:

Fund: Additional \$5 Vehicle Tax - Transit
Functional Area: Addl. \$5 Vehicle Tax - Transit
Department: **Addl. \$5 Vehicle Tax - Transit**
Division: N/A

BUDGET & PERFORMANCE HIGHLIGHTS:



MAJOR SERVICE(S) PROVIDED:

- Budget unit serves as a Special Revenue Fund pass through agent for funding dedicated to Public Transit

FY 2014-15 MAJOR ACCOMPLISHMENTS:

- N/A

FY 2015-16 MAJOR BUDGET CHANGES / NEW REQUESTS /

FOCUS AREAS:

- N/A

STEPS / PROGRAMS BEING UNDERTAKEN TO ENHANCE

PERFORMANCE:

- N/A

PERFORMANCE SUMMARY:

- N/A

PERFORMANCE GOALS:

Major Service Area: N/A

Goal: N/A

BUDGET SUMMARY:

Cost Center #: 8200						
	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenses	Actual Expenses	Council Approved*	Actual Expenses**	Manager Recommended	Council Approved
Transfers	\$ 320,103	\$ 512,378	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
Total Expenditures	\$ 320,103	\$ 512,378	\$ 358,605	\$ 393,292	\$ 310,000	\$ 310,000
% budget change	2%	60%		-23%		-14%
* as amended						
**as of August 17, 2015						

Community Development Block Grant Revenues

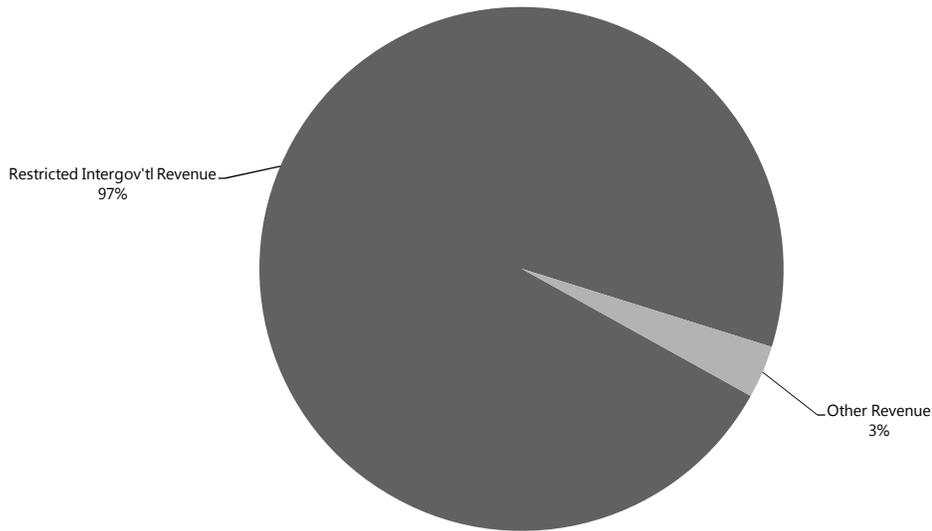
Fund 306

	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Revenues	Actual Revenues**	Council Approved*	Actual Revenues	Manager Recommended	Council Approved
Restricted Intergov'tl Revenue	\$ 272,099	\$ 268,324	\$ 481,426	\$ 113,219	\$ 476,545	\$ 476,545
Other Revenue	\$ 25,497	\$ 20,276	\$ 15,000	\$ 23,929	\$ 16,000	\$ 16,000
Total Revenue	\$ 297,596	\$ 288,600	\$ 496,426	\$ 137,148	\$ 492,545	\$ 492,545
% budget change	9%	6%		-52%		-0.8%

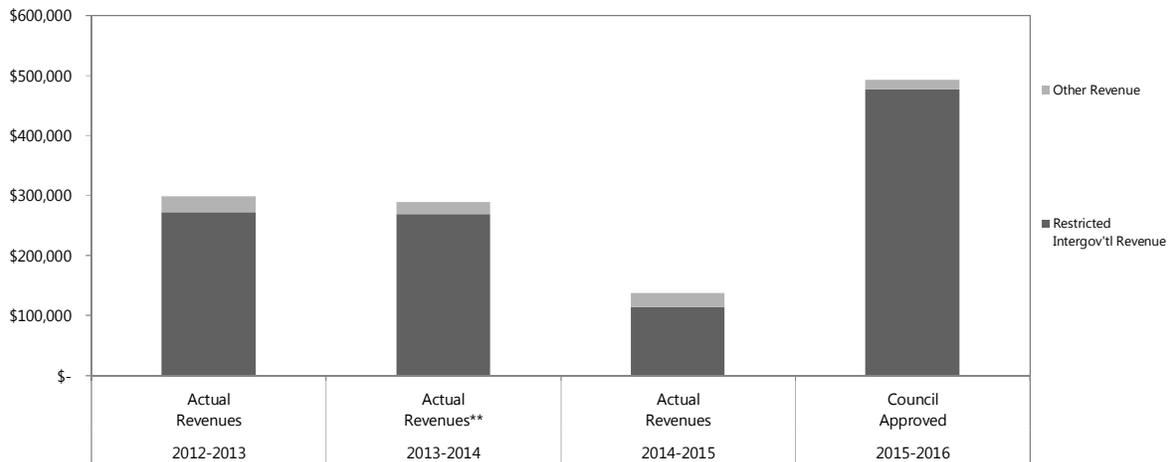
* as amended

**as of August 17, 2015

FY 15-16 CDBG Revenue



CDBG Revenue Trend

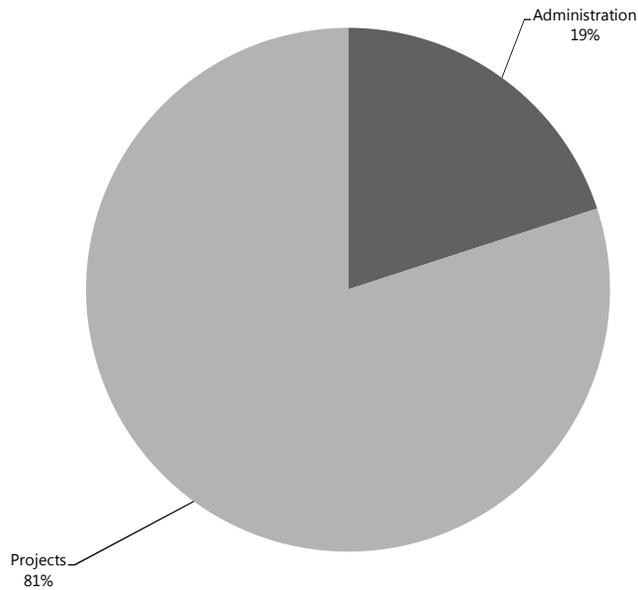


Community Development Block Grant Expenditures

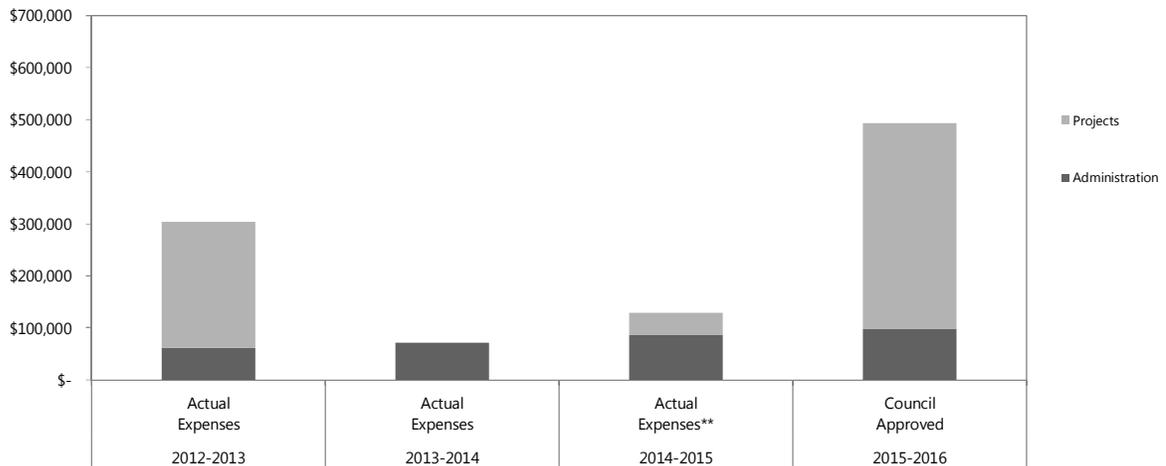
Budget Unit	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016
	Actual Expenses	Actual Expenses	Council Approved*	Actual Expenses**	Manager Recommended	Council Approved
Administration	\$ 61,037	\$ 71,127	\$ 99,285	\$ 85,990	\$ 98,509	\$ 98,509
Projects	\$ 242,359	\$ -	\$ 397,141	\$ 43,147	\$ 394,036	\$ 394,036
Total Expenditures	\$ 303,396	\$ 71,127	\$ 496,426	\$ 129,137	\$ 492,545	\$ 492,545
% budget change	4%	-77%		82%		-0.8%

* as amended
**as of August 17, 2015

FY 15-16 CDBG Expenditures



CDBG Expenditure Trend



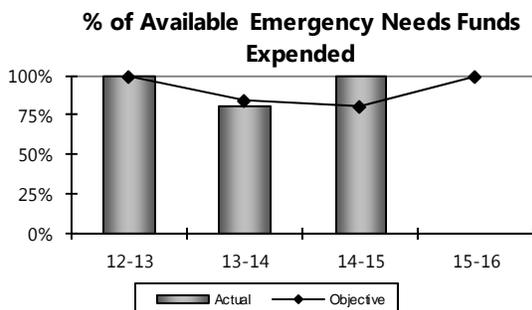
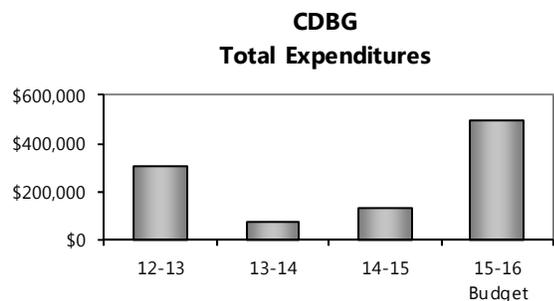
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - ADMINISTRATION AND PROJECTS 2015

MISSION: The CDBG program for the City of Concord exists to provide individual citizens, neighborhoods, non-profit organizations and other government agencies with neighborhood revitalization assistance, housing rehabilitation, new home construction, job creation, infrastructure improvements, code enforcement, and blight clearance to enhance the vitality, safety, and attractiveness of Concord's neighborhoods.

PROGRAM LOCATOR:

Fund: Community Development Block Grant
Functional Area: CDBG 2015
Department: Planning & NBHD Services
Division: **CDBG Admin. & Projects 2015**

BUDGET & PERFORMANCE HIGHLIGHTS:



MAJOR SERVICE(S) PROVIDED:

- CDBG Administration and Sub-Recipient Program Management
- Emergency Needs Program Assisting Low and Moderate-Income Homeowners
- Provide funding for infrastructure needs (i.e. sidewalks, road repairs) in LMI neighborhoods

FY 2014-15 MAJOR ACCOMPLISHMENTS:

- Completed Action Plan and Consolidated Annual Performance Evaluation Report
- Completed 9 Emergency Needs Projects
- Completed parking lot, lighting, landscaping and road improvements at Clearwater Artist Studios
- Completed installation of elevator at Clearwater
- Conducted 10 monitoring visits of CDBG subrecipients
- Achieved satisfactory ratings from HUD in all core areas of program operations
- Hosted first major event at Clearwater; RCCC Step into Culture event with over 750 people in attendance

FY 2015-16 MAJOR BUDGET CHANGES / NEW REQUESTS

/FOCUS AREAS:

- Purchase new software to track CDBG/HOME projects
- Continue housing rehabilitation efforts to assist low and moderate-income families
- Continue demolition and clearance activities of dilapidated structures to eliminate slum and blight in LMI neighborhoods
- Continue revitalization effort in Gibson Village neighborhood
- Continue with Clearwater Market improvements and basement renovations

STEPS / PROGRAMS BEING UNDERTAKEN TO ENHANCE

PERFORMANCE:

- Continue to enhance service delivery of emergency needs program
- Enhance program offerings (i.e. classes, artistic presentations at Clearwater)
- Increase promotions of Clearwater as a special event venue and neighborhood venue
- Continue efforts to work with local community agencies (subrecipients) to provide funding assistance for service programs and operations
- Continue to work with Transportation Department to identify infrastructure (i.e. sidewalks, roads) needs in LMI communities

PERFORMANCE GOALS:**Major Service Area: CDBG Administration**

Goal: To provide on-going technical assistance, on-site monitoring visits and program support to CDBG sub-recipients in order to achieve full regulatory compliance through effective program administration.

Major Service Area: Emergency Needs

Goal: To provide timely assistance to low and moderate-income homeowners with emergency repairs in order to achieve program objectives and expend grant funds in a timely manner.

PERFORMANCE SUMMARY:

Major Service Area	Performance Indicator	Measure Type	FY13 Actual	FY14 Actual	FY15 Obj.	FY15 Actual	FY16 Obj.	Benchmark Target
CDBG Admin.	% of sub-recipients that are in full compliance	Effectiveness	100%	100%	100%	100%	100%	100%
Emergency Needs	% of available Emergency Needs funds expended	Effectiveness	50%	80%	80%	60%	85%	90%
CDBG Admin.	% of Allowable Administrative funds expended	Effectiveness	100%	100%	100%	100%	100%	100%
CDBG Admin.	# of households assisted with emergency needs	Workload	8	6	13	6	12	13

BUDGET SUMMARY:**CDBG Administration**

Cost Center #: 3060						
	2012-2013 Actual Expenditures	2013-2014 Actual Expenditures	2014-2015 Council Approved*	2014-2015 Actual Expenditures**	2015-2016 Manager Recommended	2015-2016 Council Approved
Personnel Services	\$ 57,868	\$ 67,337	\$ 69,839	\$ 72,560	\$ 80,735	\$ 80,735
Operations	\$ 3,169	\$ 3,790	\$ 29,446	\$ 13,430	\$ 17,774	\$ 17,774
Total Expenditures	\$ 61,037	\$ 71,127	\$ 99,285	\$ 85,990	\$ 98,509	\$ 98,509
% budget change	-36%	17%		21%		-0.8%
* as amended						
**as of August 17, 2015						
Authorized FTE	1.10	1.10	1.00	1.00	1.20	1.20
NOTE (1): CDBG budgets are "project" budgets and remain in use over multiple fiscal years.						
NOTE (2): An additional 0.8 FTE located in Home Consortium - Administration budget.						

CDBG Projects

Cost Center #3065						
	2012-2013 Actual Expenditures	2013-2014 Actual Expenditures	2014-2015 Council Approved*	2014-2015 Actual Expenditures**	2015-2016 Manager Recommended	2015-2016 Council Approved
Operations	\$ 242,359	\$ -	\$ 397,141	\$ 43,147	\$ 394,036	\$ 394,036
Total Expenditures	\$ 242,359	\$ -	\$ 397,141	\$ 43,147	\$ 394,036	\$ 394,036
% budget change	23%	-100%		na		-0.8%
* as amended						
**as of August 17, 2015						