

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

Request for Qualifications

Professional Land Surveying of Rider Transit Bus Stop Sites

March 11th, 2019



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Request for Qualifications

Professional Land Surveying of Rider Transit Bus Stop Sites

I. Issue Date

March 11th, 2019

II. Overview and Purpose

The City of Concord, specifically Concord Kannapolis Area Transit (Rider Transit), is requesting statements of qualifications from consultants to provide professional land surveying of bus stops within the Rider Transit service area. The surveys will be used to help Rider Transit staff prioritize existing bus stop locations for design and implementation of its bus stop amenity installation program.

III. Scope of Work

Once selected, the contractor will be expected to provide the following:

- A location and boundary survey of each bus stop site on the provided list in "Attachment A." The total number of location and boundary surveys will be 89. Each location and boundary survey should incorporate, to scale, the bus stop detail (provided in "Attachment B"), demonstrating whether the site could potentially accommodate construction of the bus stop detail and which parcels of land would be affected.
- Following approval of the location and boundary survey by Rider Transit staff, an easement plat, if applicable, for each parcel of private property affected by the bus stop detail. The easement plat may be used by staff for negotiation of easement acquisition.
- Each site should be tied to NAD83/2011 grid coordinate system. Any properties affected by easements should be tied to property irons.
- Metes and bounds legal descriptions.
- A USB drive containing digital files of all work completed. Each bus stop site should have its own folder on the USB drive. Each folder should contain a DWG and PDF version of that site's location and boundary survey, as well as a DWG and PDF version of that site's easement plat(s) if applicable.

IV. Submission Requirements

To be considered for this project, a consultant must submit a statement of qualification. Please limit qualification statement submittal to six pages. Qualification statements should clearly and concisely address the following:

- Firm name and location of office where work will be performed;



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- Brief overview and history of the firm;
- Description of the qualifications of the company's ability to complete the required work;
- Key personnel (including any sub-consultants) who will be involved with the project;
- Anticipated time frame for completion of all required work within the scope of this project;
- Three client references, including name, address, and phone number;
- Documentation of any history of litigation associated with project performance and/or professional liability;
- Documentation of the firm's safety history;
- Documentation of the firm's financial standing and insurance coverage.

V. Qualifications Statement Deadline

Statements of qualification must be emailed to Andy Christy, Rider Transit Planner at email address christya@concordnc.gov and must be received no later than 4:00 PM EST on Friday, March 22nd, 2019. Only electronic submissions will be accepted. Submissions must be in .pdf format. The email subject line should contain the firm's name and "SOQ for Rider Transit Surveying." Any submission received after the date and time specified above will not be considered.

VI. Selection Criteria

Rider Transit staff will evaluate proposals and award the contract based on the criteria and weighted scores, listed below. Rider Transit and the City of Concord will negotiate a contract with the top rated firm following selection. If a contract cannot be successfully negotiated with the top rated firm, the panel will proceed with the second rated firm. Firms that have submitted statements of qualification but are not selected will be notified. Scoring weight percentages and evaluation criteria are as follows:

- **30%** Firm's recent experience, knowledge, and familiarity with the type of work contained within the scope of this project;
- **30%** Efficiency of firm's anticipated time for completion for all proposed work;
- **20%** Successful experience of the firm's staff assigned to this project to perform this type of work;
- **15%** Ethical and professional standing of the firm and satisfactory performance of previous contracts including positive client relationships, sufficient supervision, and efficient project delivery;
- **5%** DBE Utilization: While there is not a DBE goal for this project, Rider Transit and the City of Concord encourage Disadvantaged Business Enterprises (DBE) and Small Businesses to bid on this project.



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VII. Anticipated Project Schedule

This project is being partially funded by federal grant money. Therefore, the project will need to proceed as quickly and efficiently as possible. The following timeline is only an estimate and is subject to change:

- March 11th, 2019: RFP Issued
- March 22nd, 2019: Proposal Due Date
- March 29th, 2019: Notice of Selection to Potential Contractor
- April 11th, 2019: Recommendation for Contract Approval to Concord City Council (if necessary)
- April 12th – 19th, 2019: Contract finalization
- April 19th, 2019: Notice to proceed
- Project completion: TBD

VIII. Contracting Requirements

As part of the contract with the City of Concord, the selected contractor will be required to:

- Complete vendor registration with the City of Concord;
- Abide by Federal Transit Administration Procurement Clauses (to be included as an exhibit in the contract);
- Be in good standing with the federal System for Award Management (www.sam.gov);
- Provide proof of required insurance requirements including a minimum of:
 - Workers' Compensation: \$500,000 each accident; \$500,000 bodily injury by disease each employee; \$500,000 bodily injury by disease policy limit
 - General Liability: \$1,000,000 per occurrence
 - Automobile Liability: \$1,000,000 per occurrence
 - Umbrella: \$1,000,000 per occurrence if contract does not exceed 180 days; otherwise, \$2,000,000 per occurrence
 - Professional Liability: \$1,000,000 per claim/\$1,000,000 annual aggregate.

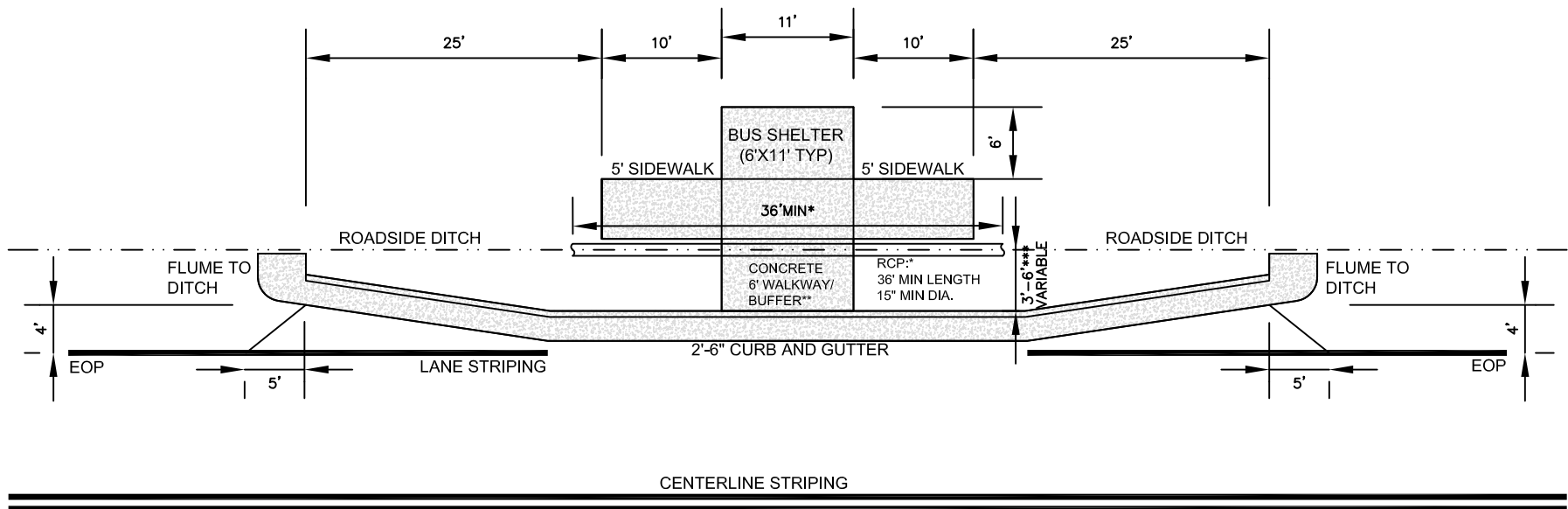
Rider Transit and the City of Concord have the right to reject any and all proposals. Questions concerning the scope of this project should be directed by email to Andy Christy, Rider Transit Planner, at christya@concordnc.gov. Any amendments to this RFQ will be made in writing and posted as an addendum.

Attachment A: Bus Stops to be Surveyed

Stop ID	Stop Location
Sites within City of Concord	
12	Church St/Killarney Ave
14	Corban Ave\Church St (County Courthouse)
25	Wilshire Ave/Webb Rd
37	Church St/Means Ave
13	Cabarrus Ave/Gold St
31	Kerr St/Meisnheimer Dr
2	Hwy 73/Southhampton Dr (OB)
5	Hwy 73/Fairington West Apts
8	International Dr/Global Ave
10	Enterprise Dr (cul-de-sac)
12	International Dr/Corporate Dr
29	Hwy 73/Waterview Dr
31	Hwy 73/Southhampton Dr (IB)
8	Weddington Rd Ext
8	Church St/Winecoff Ave
15	Corban Ave/Georgia St (OB)
16	Georgia St/Young Ave
17	Georgia St/Booker Dr
21	Lincoln St/Parkview Ave
22	Rutherford St/Amber Ct
24	Rutherford St/Wilshire Ave
30	Old Charlotte Rd/Office Dr
32	Old Charlotte Rd/Pharr Dr
33	Corban Ave/Powder St
35	Corban Ave/Georgia St (IB)
38	Church St/Creswell Dr
39	Church St/Meadow Ave
43	Church St/Paliside Dr
44	Church St/Lake Concord Rd
45	Lake Concord Rd/Northeast Medical Center
47	Lake Concord/Le Phillip Ct
2	Hwy 29/Central Dr (CVS & Lowes)
9	Kerr St/Elm St
12	Crowell Dr/ Cabarrus Ave
14	Cabarrus Ave/White St
17	Hwy 29/S&D Coffee
23	Cabarrus Ave/Lark Ct
26	Cabarrus Ave/Valley St
27	Crowell Dr/ Cabarrus Ave
28	Cedar Dr / Kerr St
29	Kerr St/Academy Ave
31	Kerr St/Elm St
35	Central Dr/Lake Dr
6	Hwy 73/Westgate Cir
20	George Liles Pkwy/Village Dr (QT)
21	Poplar Tent Rd/Coddle Market Dr
23	Poplar Tent Rd/Berwick Ct
33	Hwy 73/Gaither Place

Attachment A: Bus Stops to be Surveyed

35	Concord Parkway & Mr C's
2	Concord Mills Blvd/Derita Rd
7	Lyles Ave/Fireball Roberts Rd
11	Hotels @ Gateway/Wingate
12	Hotels @ Gateway/Cook-Out
4	Executive Park Dr/Daymark
11	Copperfield Blvd/Dickens Pl
Sites within City of Kannapolis	
27	W 22nd St/Running Brook Dr
1	Cloverleaf Pkwy/Cloverleaf Plaza (IHOP)
40	Concord Lake Rd/University Dr
45	Cloverleaf Pkwy/Cloverleaf Plaza (Salvation Army)
13	Rainbow Dr/Westgreen Dr
15	Pine St/The Ridges Apartments
6	Hwy 29/Dale Earnhardt Blvd
11	E First St/Denver St
18	N Main St/West 12th St
20	N Main St/W 16th St
23	N Main St/Blackwelder Ave
29	W A St/Klutz St
40	Jackson Park Rd/McCombs Ave
44	Hwy 29/Fairview St (ALDI)
45	Hwy 29/Irene Ave
46	Hwy 29/McLain Rd (Taco Bell, Wendy's)
47	Hwy 29/Sumner St (Food Lion)
49	Hwy 29/Virginia St
2	Cloverleaf Pkwy/Econolodge
23	S Little Texas Rd/Summit Ridge Ln
25	N Little Texas Rd/El Paso St
28	Lane St/Marie Ave
27	Brantley Rd/Pearl Ave
30	Lane St/Bostian Ave
32	Midlake Rd/Ravendale St
39	Oak Crest Apartments
41	Concord Lake Rd/Bishop Ln
44	Cloverleaf Pkwy/Microtel Inn
12	Leonard Ave/Bell St
14	Rainbow Dr/Leisure Park Cir
28	Dale Earnhardt Blvd/Kannapolis Post Office
34	S Main St/Briarcliff Dr
16	Hwy 73/Stanley Dr
18	Glen Afton Blvd/Afton Ridge



CENTERLINE STRIPING

NOTES:

- 1.)* RCP PIPE UNDER 6FT WALKWAY TO HAVE MIN 36FT LENGTH AND MIN 15" DIA. WITH 2FT SHOULDER ON BOTH ENDS OF SIDEWALK.
- 2.)** BUFFER DISTANCE TO BE REGULATED BY POSTED SPEED LIMIT AS FOLLOWS:
6FT BUFFER FOR 45 MPH POSTED SPEED
5FT BUFFER FOR 35 MPH POSTED SPEED
3FT BUFFER FOR 25 MPH POSTED SPEED
- 3.)*** VARIABLE DISTANCE OF 3FT TO 6FT FROM BACK OF CURB TO FRONT OF SIDEWALK.
- 4.) EXISTING ROADWAY TO BE SAW CUT TO OBLITERATE THE EXISTING EDGE LINE AND PROVIDE A SMOOTH TIE IN TO THE PROPOSED CURB AND GUTTER.
- 5.) BUS SHELTERS WITHIN NCDOT R/W MUST FOLLOW THE NCDOT BUS SHELTER & BUS STOP GUIDELINES.

CK RIDER

BUS STOP DETAIL

SCALE: N.T.S.



CITY OF CONCORD
NORTH CAROLINA
STREETS DEPARTMENT

STANDARD DETAIL DRAWING
TYPICAL CK RIDER
BUS STOP DETAIL

DATE: SEPT. 2016

FILE: CKRBS-1.DWG

NO.: