

**CITY OF CONCORD
APPLICATION FOR BUDGET BILLING**

Name: _____ Phone (H): _____

Address: _____ (W): _____

Do you own or rent your home? Own Rent

How long have you lived at your present address? _____

What type of heat is installed in your home? Heat Pump Electric Gas
 Other _____

Please list below any unusual circumstances that may affect your utility bill; i.e. extended vacations, boarders, etc.

I have read and agree to the terms and conditions of the Budget Billing Policies and Procedures below.

Signature

Date

FOR OFFICE USE ONLY

Date Approved: _____ Approved By: _____

Budgeted kWh: _____ Est. First Bill: _____

Acct# _____ Cycle _____ Rate _____ Rate Seq _____

BUDGET BILLING POLICIES AND PROCEDURES

The purpose of this plan is to spread the cost of electric, water, and sewer services as evenly as possible on a monthly basis over an annual period and to assist customers with home budgeting. Billing under this plan will not result in any greater or lesser payments to the City than would be the case with customary monthly billings.

TO QUALIFY FOR THE BUDGET BILLING PLAN: A customer who is a good credit customer may elect to use the budget billing plan. Accounts should be paid in full prior to beginning the budget billing plan.

LATE PAYMENTS: If a customer is late in paying his monthly bill, he may be removed from the budget billing plan.

RATE INCREASES: When an electric, water, or sewer rate increase is approved, the budget billing amount will increase by the same percentage. The same is true in the case of a decrease.

TERMINATION OF BUDGET BILLING PLAN: The agreement remains in effect until the customer or the City decides to end the payment option.

The City reserves the right to request a payment adjustment conference with the customer between anniversary dates if it appears that the amount billed and the amount paid will vary by a substantial amount.