

CONCORD FIRE DEPARTMENT
TENT PERMIT APPLICATION

To Be Completed By Applicant & Mail / Drop Off

APPLICANT INFORMATION

Applicant: _____ **Date:** _____
Address: _____
Contact Person: _____
Telephone: (____) ____ - ____ **Facsimile:** (____) ____ - ____
Mobile Phone: (____) ____ - ____ **On-Site Contact:** _____

OWNER INFORMATION

Owner: _____ **Date:** _____
Address: _____
Contact Person: _____
Telephone: (____) ____ - ____ **Facsimile:** (____) ____ - ____
Email Address _____

PERMIT INFORMATION

“Date” Erected: _____ **Ready “Time” To Inspect:** _____ **“Date” Taken Down:** _____
Location of Tent: _____ **Or Attach Site Map** _____
of 5# abc Fire extinguishers (service tagged): (____) **# of “No Smoking” signs:** (____)
of Emergency Lights, if applicable: (____) **# of Exit Signs, if applicable:** (____)
of Tents: _____ (✓) if you request fee to be collected on-site during inspection OR **Payable To:** City of Concord **Sqft x .01 + \$50/Tent \$** _____
Square Ft: _____ **Attach additional sheet, if needed.** _____
Flame Retardant: Yes No **Label on Tent:** Yes No
Occupancy Classifications:
 Assembly Hazardous Mercantile Business
 Generator Used? Cooking Carnival / Fair Trade Show / Exhibit
 Diesel Electric **WHY/Purpose?:** _____

Mail Paperwork & Check To:
Concord Fire Department
Attn: Fire Prevention Division
35 Cabarrus Ave. W., Concord, NC 28025

ATTACH A COPY OF UL PROOF / FIRE RETARDANT CERTIFICATION

I, the undersigned hereby attest that the information given about is accurate and that I will comply with all applicable regulations and requirements of the NC International Building Code 2012 Edition, NC International Fire Code 2012 Edition and the City of Concord.

Owner or Agent: _____ **Date:** _____

~ PERMIT, IF APPROVED, CANNOT BE ISSUED PRIOR TO RECEIVING UL PROOF AND MONIES. ~

**** Tents less than or equal to 400 sq. feet in size are not assessed a permit fee****