



Application # _____

(Please type print)

This form is to be filled out in duplicate.

SECTION I: General Provisions (APPLICANT READ AND SIGN)

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced with six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(Applicant's Signature)

(Date)

SECTION 2: Proposed Development (To be completed by the APPLICANT.)

NAME

ADDRESS

TELEPHONE NUMBER

1. Applicant: _____
2. Builder: _____
3. Engineer: _____

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

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A. STRUCTURAL DEVELOPMENT

<u>Activity</u>	<u>Structure Type</u>
<input type="checkbox"/> New Structure	<input type="checkbox"/> Residential (1-4 family)
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential (more than 4 family)
<input type="checkbox"/> Alteration	<input type="checkbox"/> Nonresidential (Flood-proofing? <input type="checkbox"/> Yes)
<input type="checkbox"/> Relocation	<input type="checkbox"/> Combined Use (residential & commercial)
<input type="checkbox"/> Demolition	<input type="checkbox"/> Manufactured (Mobile) Home
<input type="checkbox"/> Replacement	(In Manufacture Home Park? <input type="checkbox"/> Yes)

ESTIMATED COST OF PROJECT: \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (except for structural development checked above)
- Watercourse Alteration (including dredging and channel modifications)
- Drainage Improvements (including culvert work)
- Road, Street, or Bridge Construction
- Subdivision (new or expansion)
- Individual Water or Sewer System
- Other (Please specify): _____

After completing Section 2, APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the LOCAL ADMINISTRATOR.)

The proposed development is located on FIRM Panel No. _____ Dated _____.

The proposed development:

- Is **NOT** located in a Special Flood Hazard Area (notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- Is partially located in the SFHA, but building/development is **not**.
- Is located in a Special Flood Hazard Area.
 FIRM zone designation is _____.
 "100-year" flood elevation at the site is: _____ ft. NGVD (MSL)
 unavailable

Is located in the floodway.

FBFM Panel No. _____ Dated _____



(if different from the FIRM panel and date)

[] See Section 4 for additional instructions.

Signed _____ Date _____

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SECTION 4: Additional Information Required (To be completed by LOCAL ADMINISTRATOR.)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent road, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood-proofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide “100-year” flood elevations if they are not otherwise available.)
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet) _____. Meets ordinance limits on elevation increases.
 Yes No
- Top of new compacted fill elevation _____ft. NGVD (MSL).
- Flood-proofing protection level (nonresidential only) _____ft. NGVD (MSL). For flood-proofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the “100-year” flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR.)

I have determined that the proposed activity: A. Is
 B. Is not
 in conformance with provisions of Local Law # _____, 19____. The permit is issued subject to the conditions attached to and made part of this permit.

Signed _____ Date _____

- A. If Box A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee.
- B. If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from Board of Appeals.

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APPEALS: Appealed to Board of Appeals? Yes No
 Hearing date: _____
 Appeals Board Decision – Approved? Yes No
 Reasons/Conditions: _____

SECTION 6: AS-BUILT ELEVATIONS *(To be submitted by APPLICANT before Certification of Compliance is issued.)*

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 and 2 below:

1. Actual (as-built) elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest horizontal structural member of the lowest floor, excluding piling(s) and columns) is:
 _____ft. NGVD (MSL)
2. Actual (as-built) elevation of flood-proofing protection is _____ft. NGVD (MSL).

SECTION 7: COMPLIANCE ACTION *(To be completed by LOCAL ADMINISTRATOR)*

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

INSPECTIONS: Date _____ by _____ deficiencies? Yes No
 Date _____ by _____ deficiencies? Yes No
 Date _____ by _____ deficiencies? Yes No

SECTION 8: CERTIFICATE OF COMPLIANCE *(To be completed by LOCAL ADMINISTRATOR.)*

Certificate of Compliance issued by: _____ Date _____