



Date _____

APPLICANT NAME: _____ COMPANY NAME _____

APPLICANT ADDRESS: _____

CITY: _____ STATE _____ ZIP _____ PHONE NUMBER OF APPLICANT: _____

OWNER OF PROPERTY (if different from applicant) _____

OWNER ADDRESS: _____ CITY _____ STATE _____ ZIP _____

PROJECT ADDRESS (if an address exist): _____

SUBDIVISION NAME: _____ PHASE # _____ MAP # _____ LOT # _____

BUILDING (HEATED SF) _____ (UNHEATED SF) _____ BUILDING HEIGHT _____ (Cannot exceed 35 feet)

DRIVEWAY AREA (SF) _____ SIDEWALK AREA (SF) _____ DETACHED AREA/BUILDING (SF) _____

IS THERE ANY FLOODPLAIN LOCATED ON THE PROPERTY? YES NO

IF YOU ANSWERED YES, THEN PLEASE STATE THE LOWEST FINISHED FLOOR ELEVATION (INCULDING BASEMENT): _____

CONTRACTOR INFORMATION:

COMPANY NAME _____ PHONE # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

THE UNDERSIGNED HEREBY MAKES APPLICATION TO BUILD A BUILDING OR STRUCTURE AT THE PROJECT ADDRESS SHOWN IN ACCORDANCE WITH THE SETBACKS FOR THE PROPERTY. THE APPLICANT UNDERSTANDS THAT NO ENCROACHMENTS (STRUCTURES, WALLS, OVERHANGS, PLANTINGS, ADDITION OR REMOVAL OF FILL) ARE ALLOWED ON ANY CITY UTILITY EASEMENTS LOCATED ON THE PROPERTY.

SIGNATURE OF APPLICANT OR AS AGENT OF OWNER: _____

***** FEES ARE DUE PRIOR TO ISSUANCE OF PERMIT *****

Location of Driveway(s):

**CITY OF CONCORD
STREET AND DRIVEWAY ACCESS PERMIT**

STAFF USE ONLY:

Property Street Address _____

Driveway #1: Exact Distance _____ N S E W
From the Intersection of _____ and _____ heading toward _____

Driveway #2: Exact Distance _____ N S E W
From the Intersection of _____ and _____ heading toward _____

Driveway #3: Exact Distance _____ N S E W
From the Intersection of _____ and _____ heading toward _____

Permit Number _____

Street File _____

Approval Date _____

Property Use: Commercial Industrial Residential/ Subdivision Other

Current Property Zoning: _____

Overlay District (if applicable): _____

Type of Existing Street Infrastructure: Curb & Gutter Shoulder Section Existing Surface: Concrete Asphalt

Access Agreement

I, the undersigned property owner and/or agent, request access and permission to construct driveway(s) or street(s) on public right-of-way at the above location.

I agree to construct and maintain driveway(s) or street entrance(s) in absolute conformance with the City of Concord "Standard for Access to Public Streets" as adopted by the City of Concord City Council.

I agree that no sign or objects will be placed on or over the public right-of-way.

I agree that the driveway(s) or street(s) will be constructed as shown on the sketch on (the reverse side) (the attached plans).

I agree that the driveway(s) or street(s) as used in this agreement include any approach tapers, storage lanes or speed change lanes as deemed necessary.

I agree that in any future improvements to the roadway become necessary, the portion of driveway(s) or street(s) located on public right-of-way will be considered the property of the City of Concord, and will not be entitled to reimbursement or have any claim for present expenditures for driveway or street construction.

I agree that this permit becomes void if construction of driveway(s) or street(s) is not constructed within the time specified by the City of Concord "Standard for Access to Public Streets".

If a commercial access permit is applied for. I agree to pay a \$50 inspection fee. Make Check payable to the City of Concord. The inspection fee will be reimbursed if application is denied.

I agree to construct and maintain the driveway(s) or street(s) in a safe manner so as to not interfere with or endanger the public travel.

I agree I am responsible for all utility locations, signing, and maintaining the work area from vehicular or pedestrian hazards until the work is repaired and complete by either the grantee or by the City of Concord. The appropriate signage and barricades shall be used according to the latest version of the Manual on Uniform Traffic Control Devices (MUTCD) and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the City of Concord Department of Transportation.

The owner and/or agents, upon submission of this application, hereby indemnifies and holds harmless the City of Concord, its officers and agents from any and all liability resulting from all work performed pursuant to this permit by the owner or contractor on the public right-of-way.

I agree the costs of making any improvements or other related costs such as sidewalk replacement, curb repair / replacement, sidewalk and street cleaning, etc., as a result of the above-described work will be paid by the grantee.

I agree that the City of Concord will assume no responsibility for any damages that may be caused to such facility, within the highway right-of-way, in carrying out its construction.

I AGREE TO NOTIFY THE CITY OF CONCORD ENGINEERING DEPARTMENT PRIOR TO WORK BEGINNING AND UPON COMPLETION.

THIS PERMIT SHALL BE CONSIDERED OFFICIAL AND MUST BE KEPT AT THE WORK LOCATION AND BE AVAILABE FOR INSPECTION BY CITY OFFICIALS.

IF APPROVED, THIS PERMIT WILL BE GRANTED TO THE PROPERTY OWNER. ANY CHANGE IN PROPERTY OWNERSHIP WILL REQUIRE A NEW OR REVISED DRIVEWAY ACCESS PERMIT. RESULTS MAY INCLUDE CHANGES TO OR CLOSURES OF EXISTING DRIVEWAYS.

	Driveway Width	Radius/Flare	Pipe Size*	Pipe Length*	Pipe Type*
1					
2					
3					
Applicant to contact City of Concord Environmental Services to determine driveway pipe size, material, etc. at (704) 920-5372. (if necessary).					

Property Owner

Witness

Name: _____

Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

_____ Phone #: _____

_____ Phone #: _____

Applicant (if different than owner)

Witness

Name: _____

Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

_____ Phone #: _____

_____ Phone #: _____

NOTE: Submit Four Copies of Application with Original Signatures to the City of Concord **Development Services Dept**

Approvals By City

Approved By:

Transportation

Signature

Title

Date

Engineering

Signature

Title

Date

Processed By:

Signature

Title

Date

Comments:

Sketch Plan (If no plans are attached, use this sheet. If plans are attached, please only include sheets that show driveway(s) and/or street(s))

Please attach Proposed Plans or sketch driveway(s) or streets(s) below.

Drawing must show:

- Location of driveways; both proposed and all adjacent existing driveways
- Details of Work, including pipes
- Existing buildings, walls, etc.
- Proposed building, walls, etc.
- Roadway features (including %grades and required roadway improvements if applicable)

Indicate North



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