



**APPLICATION FOR FORMAL RECOGNITION  
OF NEIGHBORHOOD ORGANIZATIONS**

1. Name of Neighborhood Organization

\_\_\_\_\_

2. Neighborhood Boundaries. Please include all street names and block numbers for partial streets. (Additional pages and/or map may be attached)

\_\_\_\_\_  
\_\_\_\_\_

3. Estimated number of households in neighborhood: \_\_\_\_\_

4. **Please list below the names, addresses, phone numbers and email addresses of officers for your Neighborhood Organization.** (\*If officers' titles are different than those listed, please indicate below.)

Name: \_\_\_\_\_ Title: President

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: Vice President

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: Treasure

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: Secretary

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Board members (if applicable)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

5. What is your association's meeting schedule? If possible, please provide the date, time, and locations for meetings future meetings.

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6. When is the election of officers held?

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7. If your organization has a website, please list it so that we can link to the City's Neighborhood Program page.

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8. Is membership to your organization open to anyone who lives or owns property in the neighborhood regardless of race, creed, color, sex, age, national origin or physical and mental disability? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Please attach the following:**

1. Map of neighborhood boundaries
2. Paragraph about history/character of the neighborhood
3. List of neighborhood goals
4. Copy of By-Laws/Constitution /Principles of Operation

\_\_\_\_\_  
Applicant's Name (please print)

\_\_\_\_\_  
Applicant's Title

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Application

**PLEASE RETURN FORM AND DIRECT QUESTIONS TO:**

Cherie Jzar, AICP  
Community Outreach Coordinator  
City Manager's Office  
26 Union Street South  
Concord, NC 28025-0308  
Phone: 704.920.5298  
Email: jzarc@ci.concord.nc.us